

## Training & Customization

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Last Updated Wednesday, 14 May 2008

How do you get the most out of your employees?

Training is the answer, and not just any training, but training by someone who knows how to get things done. Have you gone to a training seminar before where they put you in a room with 20 other people and start going over the topics they have decided you will learn? Wouldn't it be better if they taught you exactly what you wanted, and needed to learn?

That is what I will do. I will meet with you ahead of the scheduled training session and go over what you want out of the training, and tailor the session to fit your needs. We can also discuss your current procedures, and I can suggest training subjects that may make things go smoother. Training Subjects: Basic & Advanced Drafting AutoCAD SolidWorks Microsoft Office Word Excel PowerPoint Outlook Internet Applications Why use me as a trainer? Because I am an experienced technical instructor, and have a knack for helping people to learn technical issues. I have experience teaching office programs through the Computer Literacy, and Concepts classes at Fresno City College. In these classes I take students from Basic knowledge, to being able to use Word, Excel, PowerPoint, Access, and a little Programming. My Drafting training abilities are utilized at ITT Technical Institute. There I teach the beginning Drafting and AutoCAD classes, as well as Engineering Graphics, and 3D Modeling and Animation using Viz & Max. Most of my students come back and tell me that I am one of their favorites. I think this is because unlike most teachers, I relate to them on their level. I show them that I am a real person who learned the software, and wants them to learn it also. I also try use practical examples of when and why you would use different options.

Below are just a sample of the programs that I am familiar with. I understand how software works and the functions involved, with this knowledge I am able to sit down with any new software and figure out most of the functions within a short amount of time. I am then able to explain the software to other new users. CAD

- AutoCAD R9-2007
- Solidworks 2002 -2007
- Mechanical Desktop
- Softdesk
- ArcView
- Inventor 10
- Chief Architect 9.5
- Pro Engineer
- CADKey
- IBMCAD
- Rockworks CAM
- SmartCAM
- Sigmanest
- MasterCAM
- CAMWorks

### Business

- Word
- Wordperfect
- Excel
- Lotus 123
- Access
- Powerpoint
- MS Project
- MS Publisher
- Netware
- Groupwise Graphics & Web
- Adobe Photoshop
- Adobe Premier
- CorelDraw
- 3D Studio Max
- AutoDesk Viz
  
- Flash
- Dreamweaver
- Frontpage Customization:

By customizing your interface and creating new commands or rearranging existing commands you can become more productive also. I am very skilled at Creating custom Menus, and Lisp routines.

Multiple Offset Routine - Middle Offset, Scaled Offsets

Viewport Zoom - Set Zoom Factors, Lock and Unlock Viewports.